

Doctrine Change Summary

2024 Review Updates

Note: The Change Summary does not include minor spelling/editorial changes that have no effect on the contents of the document.

JSOP 02.03 Incident Management Team Readiness Arrangements v18.1 – v19.0

JSOP 02.04 Local Knowledge V4.0 – V5.0

JSOP 02.06 Aviation Resources Readiness (Bushfire) v12.1 – v13.0

JSOP 03.08 Appointment of Class 1 Regional Controllers and Incident Controllers: V10.0 – V11.0

JSOP 03.06 Incident Briefings v9.0 to v10.0

JSOP 03.11 Red Flag Warnings v9.0 – v10.0

JSOP 03.16 Significant Event Notification v4.0 – v5.0

JSOP 03.18 Incident Air Monitoring and Advice for Community Health: V5.0 – V6.0

JSOP 04.01 Public Information and Warnings for Class 1 Emergencies v15.0 – v16.0

JSOP 08.02 Dynamic Risk Assessment: V5.0 – V6.0

JSOP 08.03 Tree Hazard – Fire v5.0 – v6.0

JSOP 08.05 Health Monitoring Emergency Personnel: V4.0 – V5.0

JSOP 08.06 Multi-Agency Complaints Escalation Process v1.0 – 2.0

JSOP 02.03 Incident Management Team Readiness Arrangements v18.1 – v19.0

This JSOP has undergone major update and rewrite. No change summary is provided as although the general principles of the procedure remain the same, the schedules have significant changes. This document should therefore be reread in its entirety.

A briefing on this new version is available on EM Learn as part of the Victorian Annual Preparedness Program Summer Briefings.

JSOP 02.04 Local Knowledge V4.0 – V5.0

Section	Change Description	Justification
Title	Changed name from 'Local Knowledge (Bushfire)' to 'Local Knowledge'.	This JSOP is applicable to all major emergencies. Future review of name to be undertaken.
Version	Section and version number added	In line with current JSOP template. If approved, v4.2 will become full version v5.0 on issue.
Throughout Document	Updated agency naming DEECA and FRV.	MoG changes
Applicable Agencies	Section added	In line with current JSOP template
Responsibilities	Formatting change	In line with current JSOP template
Definitions	Updated standard wording for location of common standard definitions	In line with current JSOP template

Section	Change Description	Justification
	Updated definitions for: Agency Commander Control Incident Controller Responder agencies	Aligned with definitions used in SEMP EM Act 2013 and AIIMS.
	Local knowledge - Definition expanded to define that the local knowledge should be relevant to the emergency and local values should be considered.	More work will be done at next issue to provide more guidance for who can be called upon to support and include Traditional Owners.
Procedure Section 1	Replaced the 'must' statement with a 'required to' statement.	'Must' denotes a legislative responsibility
	Removed sentence noting that Local Knowledge personnel in the IMT for readiness do not need to be emergency services personnel.	This is contradictory for readiness (JSOP 02.03) so has been removed.
Procedure Section 2	Replaced the 'must' statement with a 'required to' statement.	'Must' denotes a legislative responsibility
Procedure Section 3	Added a sub point to include EMT for IMTs to include local knowledge	Acknowledgement that there is a wide range of expertise available outside of the immediate IMT members
Safety	Standard wording update	In line with current JSOP template and revised wording in SEMP.
Related Documents	Removed EM Act 1986	All relevant information in EM Act 2013
	Replaced <i>State Emergency Response Plan</i> with <i>State Emergency Management Plan</i>	Superseded
	Updated JSOP references with correct names	Corrections
	Removed JSOP 03.14	Document no longer in use
	Hyperlinks added to all applicable references	Standard improvement being applied to all common doctrine.
Review	All dates removed	Will be updated for final version
Authority	Updated wording	In line with current JSOP template
	Updated personnel and agencies	Corrections

JSOP 02.06 Aviation Resources Readiness (Bushfire) v12.1 – v13.0

Section	Change Description	Justification
Definitions	Airborne Information Gathering (AIG) The AIG has an infrared (IR) and Electro Optical high definition colour camera mounted to a dedicated helicopter. The system incorporates mapping, telemetry and a capability to download imagery. Onboard is a crew of three which comprises a pilot, Air Observer and Mapping Operator.	Added in Definition of AIG
Definitions	Air Operations Manager The Air Operations Manager is responsible to the Operations Officer for the co-ordination of incident air operations and support activities	Added in Definition of Air Operations Manager



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	and for ensuring that air operations properly service the incident strategy. This role is normally only filled for larger or more complex incidents.	
Definitions	<p>National Aerial Firefighting Centre (NAFC)</p> <p>The NAFC provides a cooperative national arrangement for the provision of aerial firefighting resources for combating bushfires. It coordinates the procurement of a fleet of highly specialised firefighting aircraft that are readily available for use by State and Territory emergency service and land management agencies across Australia.</p>	Added in Definition of NAFC
Definitions	<p>Night Fire Aviation Program (NFAP)</p> <p>The program includes both Night Fire Suppression Operations (NFSO) – firebombing and Night Air Observation (NAObs) which includes detection, reconnaissance and information gathering.</p>	Added in Definition of NFAP
Section 7	<p>7.1 Potential for fire ignition</p> <p>7.2 Current fuel conditions</p> <p>7.3 Predicted fire behaviour</p> <p>7.4 Predicted severe weather event</p> <p>7.5 Existing fire in the landscape</p> <p>7.6 Current deployment and availability of aviation and ground resources</p> <p>7.7 Fatigue management</p> <p>7.8 Community risk</p> <p>7.9 State priority areas</p> <p>7.10 TAL – both recent lightning strikes and forecast TAL levels.</p> <p>7.11 Interstate/national fire situation</p>	In addition to FBI, added in factors to consider for readiness
Related Documents	<p>State Control Advisory Bulletin (AFDRS Readiness Decision-Making Aide Memoire 2023 – 2024)</p>	Added hyperlinks and removed out of date State Advisory Bulletin
Schedule 1 Weather Forecast Locations	<p>Desktop > Weather > FDR Report (Aircraft PDD) Tarnook</p> <p>Available via EM-COP > Desktop > Sections > Weather > Fuel Based FDR Report (Regions) FDR Report Tarnook</p>	<p>Removed links and references no longer used.</p> <p>Updated with new pathways.</p>



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Schedule 3 Air Operations Manager/ Aircraft Manager	<p>On days when FBI is forecasted to be 50+ in any one region the SAOC will ensure that an AOM is identified and available for deployment statewide as required. If 4 or more districts in TFB then a second AOM will be identified.</p> <p>The deployment of AOMs will be informed by a series of factors including: IAOPs and the Air Operations Complexity Analysis Tool available in EM-COP.</p>	Additional Wording added																																																																																																																																																																																																																					
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Schedule 6 Aircraft Refuelling Tanker Crew	Schedule 6: Aircraft Refuelling Tanker Crew (REMOVED) Schedule removed in November 2024 update.	Schedule removed. Schedule number maintained for ease of not having to change references across other doctrine.																																																																																																		



Section	Change Description	Justification										
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Level	Description											
Absolute	15 min standby refer schedule 2B											
Partial	On recall within specified period (nominally 2 hrs)											
Schedule 9 State Aircraft	NFAP – NFAP Hours Agency Aircraft Refuelling Tankers – As per agency readiness arrangements	Added in NFAP and Agency Refuelling Tankers										

JSOP 03.08 Appointment of Class 1 Regional Controllers and Incident Controllers: V10.0 – V11.0

Section	Change Description	Justification
Version	Section and version number added	In line with current JSOP template
Throughout Document	Updated DELWP to DEECA	MoG changes
Definitions	Updated standard wording for location of common standard definitions	In line with current JSOP template
	Changed definition of Chain of Command	Updated in line with SEMP definition
Procedure 1.1	Add in 'Commissioners' to 'Chief Officers'	FRV does not have Chief Officer
Procedure 4.4.3	Removed dot point	Addressed earlier in the section
Procedure 8.1	Changed JSOP reference	In line with new name for JSOP 03.15
Safety	Standard wording update	In line with current JSOP template and revised wording in SEMP.
Related Documents	Hyperlinks added to all applicable references	Standard improvement being applied to all common doctrine.
Review	All dates removed	Will be updated for final version
Authority	Updated wording	In line with current JSOP template



Section	Change Description	Justification
	Updated personnel and agencies	Corrections

JSOP 03.06 Incident Briefings v9.0 to v10.0

Section	Change Description	Justification
General	Changed all references of 'Incident Personnel' to 'Emergency Personnel'	Emergency Personnel is the correct, defined term used within the JSOP.
Footers	Updated Name, date and version	Version control
Version	Section and version number added	In line with current JSOP template
Scope	Minor grammar and formatting updates	Editorial
Applicable Agencies	DELWP changed to DEECA	MoG Update
	Standard wording added	Provides greater clarity for the purpose of the section and demonstrates that non-responder agencies can apply the doctrine as appropriate.
	Removal of EMV	No specific role of EMV in this JSOP
Responsibilities	Made all positions singular	Editorial
Definitions	Minor wording to all definitions	Clarification
Procedure 3.3	New dot point added	Include a point for the IC to consider disseminating the briefing to the wider IEMT.
Safety	Updated with standard wording and change a 'must' (which is legislative and not appropriate) to a 'shall'.	Editorial
Reference	Included a hyperlink to all referenced documents, removed EM Act 1986 and added in JSOP 03.11 Red Flag Warnings	Align with relevant referenced documents
Review and Authority	Updated personnel and dates	Editorial
Schedule 1	Formatting and minor wording	Editorial
Schedule 2	Updated screenshot of template (only formatting changes) and added in the location on EMCOP for the Word document.	Editorial

JSOP 03.11 Red Flag Warnings v9.0 – v10.0

Section	Change Description	Justification
Scope	Removal of FRV statement Red Flag Warnings may not apply to fires under the control of the FRV, these safety messages will be disseminated via normal agency procedures	FRV Request
Applicable agencies	Removed EMV	No specific role in JSOP



Section	Change Description	Justification
Definitions	Changed definition of Briefing - A concise summary of the major factors of an incident operation to Emergency Personnel utilising the SMEACS-Q format	Update in line with definition in JSOP 03.06 Incident Briefings
Definitions	Add definition of EAS - Emergency Alerting System Emergency Alerting System - A dedicated messaging system which enables statewide emergency services staff and volunteers to be simultaneously alerted to emergency incidents via pager based text messages.	Referred to in JSOP but no definition in previous versions
Definitions	Added in Emergency Personnel definition in line with definition in JSOP 03.06 Incident Briefings	Highlights that all agencies involved in Incident Response receive Red Flag Warnings
Definitions	Red Flag Warning – clarified definition	Previously there were two definitions – one in the definitions and one in the JSOP.
2-1	Reworded the title	Grammar
New (in section 2-1) 1.2	Added: Where practicable, Red Flag Warnings should be issued with enough time to enable Emergency Personnel to take the appropriate action.	As per DEECA request add in text. This came out of an EMV Safety alert (SA 15.01). Focus was on wind change and timing but should be broadened to any warning we should give enough time to action.
4 3	Reworded the title	Grammar
3.2	Added: Support agencies may, where appropriate, be notified through the established IMT/EMT briefing process of a Red Flag Warning being issued or cancelled.	New point to ensure support agencies receive notification
5-1 4.1	Removal of 'fax' as a communication method	Update comms methods
6-1 5.1	Red Flag Warnings, regardless of how they are disseminated, are required to be preceded by the words, "Red Flag Warning" and be communicated as follows utilising the following template as guidance:	Allow some flexibility in the message
6-1 5.1	"Red Flag Warning from (name, position). All personnel are advised of (actual / forecast where appropriate) conditions that may present a hazard to personnel as follows: ... (actual / forecast conditions). The following action(s) is/are recommended to be taken for your safety___ All personnel are to take this information into account in determining strategy, tactics and deployment. This warning is to be passed to all personnel under your command and is current up to ____ hrs. __/__/__. Acknowledgement is required."	Insert additional sentence in template wording. This came out of an EMV Safety alert (SA 15.01). The need for actions is not clearly included in the format



Section	Change Description	Justification
8.1 7.1	If the repeated Red Flag Warning has not been acknowledged, the person sending the warning should take appropriate steps to ensure receipt of warning information has occurred, and where required disseminated further and subsequently acknowledged. determine the reason why the warning has not been acknowledged and report this to the Incident Controller or immediate supervisor.	Ensure actions take place if acknowledgement is not received, to confirm the safety of personnel.
7.2	Added: If a Red Flag Warning is not acknowledged despite repeated attempts, the issuing person should take urgent steps to ensure that the Red Flag Warning has been received e.g. alternative communication methods or send someone to the area of the personnel not responding.	Ensure actions take place if acknowledgement is not received, to confirm the safety of personnel.
Safety	Where a Red Flag Warning has been issued or concerns have been raised about the process of issuing a red flag warning these should be considered as part of the incident debrief process.	Added in a safety statement to ensure issues with the procedure are identified during incident debriefs

JSOP 03.16 Significant Event Notification v4.0 – v5.0

Section	Change Description	Justification
General	Removal of 'and departments' All reference to significant incidents and events capitalised and kept to Significant Events.	Definition of 'agencies' covers this.
Footers	Updated Name, date and version	Version control
Title	Changed title of document from 'Significant Event Notification' to 'Significant Event Notification to the EMC'	Clarification of intent of the JSOP
Version	Section and version number added	In line with current JSOP template
Intent	Added in a section for intent	Moved relevant sections from other areas of the JSOP
Purpose	Clarified purpose and moved information about intent to the Intent section.	Clarification of purpose and intent of JSOP
Content	Aligned with headings in JSOP	Editorial
Responsibilities	Reformatted in line with other	Editorial
Definitions	Added in 'Agency' definition and DEECA MoG change	Editorial
Procedure 2.6	Removed requirement for EMC to acknowledge receipt of notification.	EMC request
Safety	Updated with standard wording	Editorial
Reference	Included a hyperlink to all referenced documents	Align with relevant referenced documents
Review	Updated dates	Editorial
Schedule 1	Update of ESTA to Triple Zero Victoria	Editorial
	Additional bullet in Business Continuity to account for significant commitment of resources	EMC request
	Bullet points removed from Reputation Management	EMC request



Section	Change Description	Justification
	<ul style="list-style-type: none"> Public criticism of the response to or management of an incident. Potential claims against an agency or the government. Exceptional performance or response to an incident. An event that is or has the potential to affect international relationships. 	
Schedule 2	Removed schedule	EMC request – all personnel in a position to notify of Significant Events have access to relevant numbers without the need to publicise.

JSOP 03.18 Incident Air Monitoring and Advice for Community Health: V5.0 – V6.0

Section	Change Description	Justification
Version	Section and version number added	In line with current JSOP template
Throughout Document	Updated DELWP to DEECA	MoG changes
Definitions	Updated standard wording for location of common standard definitions	In line with current JSOP template
	Incident Air Monitoring – update of arrangements	In line with current EPA practise
Procedure 2.3	EPA Updates to table	In line with current EPA practise
Procedure 3.2	Update to CHO notification	In line with current EPA practise
Safety	Standard wording update	In line with current JSOP template and revised wording in SEMP.
Reference	Hyperlinks added to all applicable references	Standard improvement being applied to all common doctrine.
	Removal of version numbers from referenced documents	Standard practise
Environment	Removed section	Not used
Review	All dates removed	Will be updated for final version
Authority	Updated wording	In line with current JSOP template
	Updated personnel and agencies	Corrections

JSOP 04.01 Public Information and Warnings for Class 1 Emergencies v15.0 – v16.0

Section	Change Description	Justification
Footers	Updated Name, date and version	Version control
Version	Section and version number added	In line with current JSOP template
	DELWP changed to DEECA	MoG Update



Section	Change Description	Justification
Applicable Agencies	Standard wording added	Provides greater clarity for the purpose of the section and demonstrates that non-responder agencies can apply the doctrine as appropriate.
Responsibilities	Community Liaison Officer changed to Community Officer	Aligned with correct naming of role
Definitions	Updated standard wording for location of common standard definitions	In line with current JSOP template
	Community Liaison Officer changed to Community Officer	Aligned with correct naming of role
	Joint Public Information Committee – included reference to IJPIC and RJPIC	Reference to different tiers
	Warnings Duty Officer – removal of reference to State Duty Officer	Clarification to account for variation across agencies.
Procedure 1.3.4	DELWP changed to DEECA	MoG Update
Procedure Footnote 4	DELWP changed to DEECA	MoG Update
Procedure 2.6	Removed reference to Municipal Council and inclusion of reference to recovery tier coordinator.	Accounts for different tiers and role of council
Procedure 3.3.2.1	Addition of distinction for circumstances when Watch and Act is used vs Warning	AWS implemented for Fire, Flood, Storm, Cyclone and Extreme Heat for use of 'Watch and Act. but other emergencies still use 'Warning'
Procedure 3.3.4.1	Updated name of JSOP 03.12 Planned Evacuation for Major Emergencies	Update
Procedure 4.3	Updated with reference to relevant tier relief and recovery coordinator	Aligns with practice and accounts for different tiers
Procedure 4.4	Updated with reference to relevant recovery tier coordinator	Accounts for different tiers
Procedure 4.5	Removed reference to Municipal Council and included reference to relevant recovery tier coordinator	Aligns with practice and accounts for different tiers
Safety	Updated wording in line with SEMP	SEMP alignment
References	Removal of EM Act 1986	No longer relevant to this JSOP
	Removed version numbers of referenced doctrine	Standard practice
	Updated names and number formatting	Standard formatting
	Removal of Relief and Recovery Information and Communications Framework	Document still in draft and not required for this JSOP
Review and Authority	Updated dates and personnel	Updates
	EMV signatory added in Endorsements	Supports the role that the SCC plays in the JSOP.
Schedule 3 Point 3	Substituted DFFH for ERV	ERV now have responsibility for recovery
Schedule 3 Social Media	Removed reference to Evacuation	In line with terminology updates



JSOP 08.02 Dynamic Risk Assessment: V5.0 – V6.0

Section	Change Description	Justification
Version	Section and version number added	In line with current JSOP template
Throughout Document	Updated DELWP to DEECA	MoG changes
Definitions	Updated standard wording for location of common standard definitions	In line with current JSOP template
Safety	Standard wording update	In line with current JSOP template and revised wording in SEMP.
Reference	Hyperlinks added to all applicable references	Standard improvement being applied to all common doctrine.
Review	All dates removed	Will be updated for final version
Authority	Updated wording	In line with current JSOP template
	Updated personnel and agencies	Corrections

JSOP 08.03 Tree Hazard – Fire v5.0 – v6.0

Section	Change Description	Justification
Scope	While the focus of this JSOP is the management of tree hazards for fire, concepts of tree marking and personnel who are qualified and endorsed to mark , this procedure can be applied to other emergencies when appropriate.	Removed some wording to prevent expectations on who can perform hazard assessments.
Responsibilities	Where bushfire roles are referred to, these should also read as the equivalent planned burn role.	Reinforced that the document applies to both fire incidents and planned burns by adding in a qualifying sentence.
Definitions – Hazard Trees	Hazard Trees The collective term for Hazardous trees, potential CPD trees and CPD Trees.	Include in Hazard Trees – circle trees.
2.3	LMAPs and agency fuel management doctrine are to include arrangements for deploying the appropriate resources for the assessment and treatment of hazard trees (including heavy plant/machinery with appropriate safety guarding and appropriately qualified chainsaw and plant operators).	Including reference to agency doctrine to cover off planned burns.
New 3.4.2	Assessment should occur at an appropriate time frame after an area has been impacted by an event to enable an effective assessment.	DEECA Safety Investigation input to ensure assessments are not conducted too soon.
New 3.5.5	Consideration should be given to vehicle access to crew undertaking marking and/or treatment.	DEECA Safety Investigation input to give consideration to vehicle access for assessors in case of further incident.
New Section 5	Step 5: Reassessment In situations during fire operations where an area has been assessed, all personnel should maintain situational awareness and reassessment may need to be undertaken if the situation changes.	DEECA Safety Investigation input highlighting that change in conditions may require assessment to be redone.
Schedule 3	Hand falling of hazard trees should be avoided unless it is both essential and safe and in accordance with dynamic risk assessment. Only personnel qualified or endorsed by their	DEECA Safety Investigation recommending that Hand Falling must



Section	Change Description	Justification
	agency (refer to Schedule 1) may hand fall hazard trees within the range limits of their competency and in accordance with relevant agency procedures. Hand falling must not be attempted following a machine attempt.	not be attempted after a machine attempt.

JSOP 08.05 Health Monitoring Emergency Personnel: V4.0 – V5.0

Section	Change Description	Justification
Version	Section and version number added	In line with current JSOP template
Throughout Document	Updated DELWP to DEECA	MoG changes
Definitions	Updated standard wording for location of common standard definitions	In line with current JSOP template
Procedure 3.5.2	Change reference from State Health Emergency Response Plan (SHERP) to SEMP Health Emergencies Sub-Plan (HESP)	Update in line with SEMP
Safety	Standard wording update	In line with current JSOP template and revised wording in SEMP.
Reference	Hyperlinks added to all applicable references	Standard improvement being applied to all common doctrine.
	Addition of HESP	As referenced in document
Review	All dates removed	Will be updated for final version
Authority	Updated wording	In line with current JSOP template
	Updated personnel and agencies	Corrections

JSOP 08.06 Multi-Agency Complaints Escalation Process v1.0 – 2.0

Section	Change Description	Justification
General	New section 4.3: Consideration should be given to providing notification to the relevant tier VicPol Emergency Response Coordinator if there is a possibility that the complaint could affect coordination of the emergency.	VicPol requested consideration be given to notifying them if there was a situation where a complaint may affect coordination.