Victorian Disaster Recovery Funding Arrangements

# Request to Notify of an Event

Delivery Agencies including local councils, Catchment Management Authorities (CMAs) and State Agencies that are impacted by, or responding to an eligible disaster, are required to submit this form to the Administering Authority and the Assessing Authority, within 5 working days following the disaster, to the NDFA Team

For a disaster to be notified to the Commonwealth, the event is required to be an eligible event for which a coordinated multi-agency response was required, under the Disaster Recovery Funding Arrangements (DRFA).

The State must also have incurred or anticipate incurring expenditure exceeding $240,000 across all impacted local councils, CMAs and State Agencies, for flood and storm events. For bushfires, the State must anticipate that $240,000 will be exceeded across all impacted adjoining local government areas for an individual or cluster of bushfires.

Note that from 14 October 2019, Delivery Agencies are required to incur the first $100,000 in eligible expenditure prior to receiving assistance under Victoria’s Natural Disaster Financial Assistance (NDFA) Scheme, for those events not notified to the Commonwealth.

Delivery Agencies requiring further advice regarding the notification of events should contact the NDFA Team

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| --- | --- | --- | --- | --- | --- |
| **Date of submission** | Click here to enter text. | | | | |
| **Event type**  **(tick any applicable events)** |  | | | | |
| Bushfire | Cyclone | Earthquake | Flood | Landslip |
| Storm | Tornado | Other |  |  |
| **Event commencement & finish date** | Click here to enter text. | | | | |
| **Delivery Agency** | Click here to enter text. | | | | |
| **Contact officer details** | Click here to enter text. | | | | |
| **Local Government Area/s impacted** | Click here to enter text. | | | | |
| **Agencies involved in response or recovery (i.e. CFA, SES, Red Cross)** | Click here to enter text. | | | | |
| **Impact to local government area or Delivery Agency**  **(including activities undertaken)** | Click here to enter text. | | | | |
| **Estimated Eligible expenditure** | **Category A assistance**   |  |  | | --- | --- | | **MECC, Relief and/or Recovery Centres** | Click here to enter text. | | **Counter disaster operations to assist households including removal of debris in the immediate vicinity of a residential property** | Click here to enter text. |   **Category B assistance**   |  |  | | --- | --- | | **Emergency works** | Click here to enter text. | | **Immediate works** | Click here to enter text. | | **Reconstruction Works** | Click here to enter text. | | **Counter disaster operations in the interests of public health and safety** | Click here to enter text. |   Please include advice on the basis for this estimated expenditure is? i.e. is it associated with overtime or based on quotes from external contractors. | | | | |
| **Additional information** | Attach any relevant documentation such as Road Closure Reports and Situation Reports  Click here to enter text. | | | | |